

City Trash Removal Services Scope of Work 2019 – 2020

For City of Oak Ridge, Texas and All City Residences

Date: 17 April, 2019

Standard Services:

- The contractor shall remove trash from City of Oak Ridge residences on the schedule established below.
- The contractor shall drive to each location as per the schedule, look in each trash container, remove and dump the trash into the truck, and return the empty containers in their original location.
- The contractor shall remove any boxes, piles, or garbage bags,
- The contractor shall remove at least once a month dead trees, construction debris, and any larger items that the city residents consider as garbage left within the trash pick-up point for that facility and/or residence.
- The contractor shall take the trash to an authorized, designated dump site that authorizes contractor to legally dispose of waste at such location.
- The contractor shall dispose of all trash in accordance with all city, county, state and federal regulations.
- The contractor shall make as many trips necessary between the dump location and City of Oak Ridge as necessary in a day to haul away all the garbage on the schedule.
- The amount including volume and weight of trash within the City of Oak Ridge and its various residential properties varies but is estimated to be between two and three truck loads each removal day.

Schedule:

- Trash shall be removed from the city facilities and residents properties any of 5 days weekly from Monday through Friday beginning no earlier (starting) than 07:00 a.m. in the morning.
- Trash shall be removed from all facilities and residential properties every Monday through Friday evenings no later (ending) than 06:00 p.m.

Material and Equipment:

- The contractor shall furnish all equipment to accomplish the work in this contract. This includes:

- a) A truck capable of carrying estimated contracted daily load of waste per removal schedule above.
- b) Trucks no larger than single or dual axel smaller trucks. Trailer may be used in waste removal but must also comply with c) below requirements. NO LARGE commercial waste removal trucks will be used or allowed in city waste removal.
- c) The truck and/or trailer must have cover over the top and sides to prevent garbage from blowing while the truck is in motion. State Law.
- d) Safety Equipment for staff as needed such as gloves, eye protection, safety shoes, and other materials needed to protect personnel or aid them in completing their job.

Personnel:

- The contractor shall furnish the following personnel to accomplish the work in this contract:
 - a) Truck Driver: The contractor shall provide at least one truck driver duly qualified and in possession of the appropriate driving license.
 - b) Assistant: the contractor shall also provide at a minimum one other personnel to move garbage containers.
 - c) The personnel must be capable of moving bins of garbage up to 50kg weight from the ground up into the truck.
- ALL contractor personnel assigned to the city contract must be legally authorized to work in the United States. Proof of authorization to legally work in the US must be presented at the request of the city.
- All contractor personnel shall be drug and alcohol free while on duty while assigned to this city contract.

Additional Requirements:

- The contractor shall direct bill all city residents. The city of Oak Ridge is not responsible for collecting fees due contractor.
- City will receive a franchise fee from contractor of not less than 3%.
- Contractor will provide to the City of Oak Ridge, Texas copies of all insurance covering contractors operations and vehicles including liability coverage.
- Contractor will provide copies of all licensing and certifications required by county, state & federal laws to conduct waste removal services within the State of Texas and the county of operations if required by law.
- Shpould the contractor needs to change any of the above information, the contractor shall inform the city within 48 hours in writing before the change become effective.

End of SOW